

**Professional Practice and Patient Safety Council Minutes**  
**August 25, 2011 8 am to 10 am**

**Attendees:** Lori Marlowe  
Dru Gist  
Judy Alba  
Mary Smith  
Minnie Johnson

**Excused:** Erica Ward  
Charmaine Noubissi  
Jean Keppler

1. Organized 70 binders for unit distribution that included a copy of Article 31.2, Agenda and Meeting Minutes, and blank ADO's.
2. Agreed to send a courtesy email to Sue and Kathleen about the placement of the binders on the units.
3. Discussed how to ensure that the CNO receives a copy of the ADO's submitted.
4. Delivered a copy of 33 ADO's to CNO along with highlights from certain areas that need immediate attention.

Respectfully Submitted,

Lori Marlowe, RN – Chair PPPSC