

## **Professional Practice and Patient Safety Council Minutes**

**September 8, 2011, 2011            8 am to 4 pm**

**Attendees:**     Lori Marlowe  
                      Dru Gist  
                      Judy Alba  
                      Erica Ward  
                      Minnie Johnson

**Excused:**        Mary Smith  
                         Charmaine Noubissi  
                         Jean Keppler

1. Follow up on updated ADO form – tabled
2. Follow up on PPPSC info on webpage – Lori will send info to Jon to be placed on webpage
3. Follow up on wireless card for East Building – Dottie will contact Jon to obtain and set up a secure, high speed, and multiple user access wireless card.
4. Fall precautions and acuity – tabled
5. Admission RN's – revisit at a later time, need to do more research, temporary recommendation to be made to Sue on October 13, 2011.
6. Distribution of communication tool – recommendation to be made to Sue on October 13, 2011.
7. Replacement for Jean Keppler – Committee decided that Jean will remain excused for days she is unable to attend and runner-up will serve as interim member to make committee whole. This will allow for ED and outlying areas to have representation.
8. Pay for attending our meeting on August 25, 2011 – Lori, Judy, Dru, and Mary still haven't been paid or had time entered by Director. Dottie will send another communication to Kathleen to ensure that committee members are paid.
9. Staffing and Productivity Committee Members – Each PPPSC member will identify members within the various clusters that might be willing candidates for this committee.
10. Hazard Alerting Loop system – recommendation to be made to Sue on October 13, 2011.
11. Lunch break relief – draft questions for survey developed
12. Recent arbitration victory – Lori will request a copy of all tele policies and procedures. Recommendation will be made to Sue on October 13, 2011.
13. Chart check list – Recommendation to be made to Sue on October 13, 2011.

Respectfully Submitted,

Lori Marlowe, RN – Chair PPPSC